

EMERGENCY TELEPHONE SYSTEM BOARD MEETING October 18, 2007

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order October 18, 2007, at 9:04 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Ken Rydberg, Chief Jim Saletta, DC Dennis Harris, Captain David Shepherd, Director Barry Valentine, John Shay and Mark Kuhlman.

MEMBERS ABSENT: Jim Molnar, Lt. Andy Oparyk and Sgt. Rich Solarz.

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator, Wileen Peterson, Robin Gibbs, Admin Specialists, Ryan Cypher, Technology Specialist.

VISITORS: Deb Palmsiano, CLPD; Lou Vernagallo, SEECOM; Brian Knop, MCSO; Mary Christiansen, ALGFD; Kathy Restivo, Cary PD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None.

MOTION: by Captain Shepherd, second by Deputy Chief Harris, to accept the September 20, 2007, minutes as presented. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as of September 30, 2007, was \$2,820,687.29 in the General Account.

MOTION: by Barry Valentine, second by Captain Shepherd, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harris, Johns, Kuhlman, Rydberg, Saletta, Shepherd, Shay, Valentine, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Captain Shepherd, to approve the 290001 expenditures in the amount of \$315,545.44, 290100 expenditures in the amount of \$19,245.75, for the month of September. A roll call vote was taken. Members voting AYE: Harris, Johns, Kuhlman, Rydberg, Saletta, Shepherd, Shay, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No Report

TECHNICAL: At Seecom it was discovered that training positions 7, 8, and 9 were not connected to the logging recorder. That has been corrected, and is now functioning properly. LITH's logging recorder lost the mother board. The unit was sent in for repair, and a loaner was put in place.

PERSONNEL: Chief Rydberg informed the board he had received the evaluations, and will have recommendations for the November meeting.

TRAINING: Call Box training at the at&t C.O.'s took place mid October. All tested successful, and we appreciate those who were prompt and ready to perform the test. Thank you to those who took the opportunity to train others in your agencies. This is very important as outages are rarely planned.

PSAP: Due to phone number changes to contact the ISP, the call handling agreements needed to be modified. They will be sent to the ICC with our annual filing in January. Tiki met with the SOS Local Records Commission Authority and has a schedule of disposal for our documents.

GRANT WRITING: No Report

DISCUSSION: None

INFORMATION ITEMS: Chief Saletta advised that HB4150 will be discussed with the Illinois Fire Chiefs. He will advise of their input.

Art informed the board we will be putting through a requisition for a new ETSB van, it was budgeted for this fiscal year, and requisitions through Central Purchasing close November 9th. Tiki will be working with Bryan Krause from MCSO Garage, as they do all the maintenance and ordering for MCGC vehicles.

Barry mentioned that meetings are being held with architects to remodel the rooms at the end of the EMA hallway. These rooms will be for meetings and training.

EXECUTIVE SESSION:

MOTION: by Deputy Chief Harris, second by Sgt. Solarz, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:20 AM

**The next meeting is Thursday November 15, 2007
9:00 AM Woodstock Police Department**

Coordinator's Report for October 18, 2007

HTE APPLICATIONS-

- ❖ Mobile 5.0 Upgrade has been rescheduled for the first week of November. As before, this includes the servers for MDB, Mobile Flash, LG Mobile, and Field Reporting, and ISIS. As in the past, a CD and instruction sheet will be distributed. Once the ISIS migration has been completed, Installation CD's and directions will be distributed. THIS WILL REQUIRE UNINSTALL AND REINSTALL OF THE APPLICATIONS. It would also be a very good time to make sure all of your Windows Critical Updates are current (hint - hint). **Reminder to MDB users, officers will NOT have access to LEADS via MDB *UNTIL* the new ISIS client is loaded. Please keep that in mind when you are planning your install schedule. The 2.35 MDB client will work on the upgraded server, but not LEADS.
- ❖ Weekly phone calls are being conducted with HTE regarding the CAD6 migration. At this point we are on target for our February 2008 go live. Bob and Ryan are working on getting a spec sheet together for the CAD6 servers.
- ❖ Additional agencies are coming on line with Field Reporting and using DMS. If you have questions or issues please contact the 9-1-1 office.

PSAP/911-

NETWORK / VERIZON-

- ❖ Verizon – Ryan has completed the first phase of the new air card deployment. He will be in contact with the remaining agencies after the Mobile 5.0 Upgrade is complete.

CORRESPONDENCE-

MISCELLANEOUS INFORMATION-

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REMINDERS –